

# DEPUTY HEAD OF SCHOOL SEARCH

## TAIPEI AMERICAN SCHOOL

Taipei, Taiwan

tas.edu.tw

Start Date: July 1, 2026



**Taipei  
American  
School**



**Carney  
Sandoe**  
& ASSOCIATES

CARNEYSANDOE.COM

# Mission

Taipei American School's mission is to cultivate an enduring commitment to learning, personal well-being, and service. We provide a broad American-based education with a global perspective that develops students of character who are committed to making the world a better place.

## At a Glance



Established  
**1949**



Enrollment  
**2,365**



Total faculty  
**322**



Student-faculty ratio  
**8:1**



Nationalities represented  
in the student body  
**35**



Language of instruction  
**English, Mandarin**



Faculty with advanced degrees  
**85%**



Campus size  
**15 acres**

Nationalities in the faculty: United States, Taiwan,  
Canada, UK, New Zealand, and Australia

Annual operating budget: \$82M

AP courses: 29

IB courses: 33

Governance: Up to 14 members: 9  
elected and 5 appointed

Accreditation: Western Association  
of Schools and Colleges (WASC).  
Reaccreditation was completed in  
Spring 2024



## Overview

### **About Taipei American School:**

Founded in 1949, Taipei American School (TAS) is a highly regarded private, coeducational day school that offers American-based curriculum with a global perspective to students who hold foreign/non-Taiwanese ROC passports. Situated in the bustling Tianmu neighborhood of Taipei, Taiwan, TAS serves approximately 2,400 students from over 30 nations, from Pre-Kindergarten (KA) through Grade 12.

At TAS, our mission is to provide a world-class, transformative educational experience, shaping students into global leaders who will make a positive impact on their communities and the world. Grounded in our enduring commitment to learning, personal well-being, and service, we prepare students to use their knowledge, skills, and character to make a difference well beyond their time at TAS. This commitment impacts every level of our community's experience, from innovative teaching methods and a rich extracurricular program to exceptional professional development opportunities and strong parental engagement.

Known for our thoughtful and challenging academic and artistic programs, state-of-the-art facilities, and holistic approach to student development, we empower students to thrive in a rapidly evolving global society. Guided by our TAS values and Schoolwide Learning Outcomes, our dedicated faculty and staff collaborate to nurture students' intellectual, emotional, and social growth at every grade level. Each child is supported and challenged at every step on their path to lifelong success.

Taipei American School's mission-driven approach is guided by our recently developed Schoolwide Learning Outcomes and a Strategic Plan, which outline an ambitious vision for 21st-century learning within a dynamic international environment. These frameworks aim to integrate the school's values and outcomes into all areas of our program and operations. Key priorities include the establishment of systems that advance best practices in curriculum and pedagogy, enhance student well-being and support, and foster service learning, as well as a strong sense of community belonging.

In addition, Taipei American School is committed to recognizing and celebrating the unique identities of all individuals, while deepening our collective focus on Diversity, Equity, Inclusion, and Belonging. This commitment underpins efforts to build a more inclusive, supportive, and empowered community for all students, employees, and families.



The Deputy Head of School (DHOS) will play a pivotal partnership role with David Frankenberg, who joined TAS as the Head of School in July 2024, in leading the implementation of the school’s new strategic plan. Relying on an inspiring educational vision, deep strategic insight, operational excellence, and a sophisticated capacity for change management, the Deputy Head will oversee all aspects of the school’s educational program as well as its day-to-day operation to ensure that all aspects of the student experience are vertically aligned to the school’s mission and learning outcomes.

The DHOS will establish an Office of Learning that oversees the Director of Teaching and Learning, the Director of Student Support, the Director of Belonging and Social Impact, and the Director of Educational Technology to ensure the seamless integration of academics, student support, DEIB, service learning, and educational technology. This oversight will support the strategic development and K-12 vertical alignment of these critical areas, in coherence with the strategic plan. Simultaneously, the DHOS will supervise the Divisional Principals, fostering collaboration across the three divisions to create a cohesive and unified school program while addressing the unique developmental needs inherent in each division.

The DHOS is responsible for leading continuous improvement efforts and overseeing the implementation and assessment of the strategic plan, academic leadership, school improvement, accreditation, and relevant communications. As a strategic leader, the DHOS ensures the alignment of initiatives with the school’s mission and goals, promoting a culture of excellence and innovation in teaching and learning. The DHOS maintains transparent communication with all stakeholders, ensuring the school’s practices meet and exceed standards set by accrediting bodies.

## About Taipei, Taiwan

### Living in Taiwan:

The island of Taiwan is a unique blend of modernity and tradition. Known for its warm and welcoming residents, excellent public safety, and efficient transportation, Taiwan provides an exceptional quality of life for educators.



Taipei City, the capital city and home to TAS, is a dynamic hub surrounded by stunning natural landscapes, just minutes from campus. Residents enjoy easy access to mountains, beaches, and hot springs, as well as the city’s vibrant cultural scene with bustling night markets and world-class dining options. Taipei combines historic landmarks with modern arts and cultural centers, ensuring there’s always something to explore. With bilingual signage in both Mandarin and English, navigating the city—from shopping and sightseeing to exploring tea houses and temples—is straightforward and enjoyable.

Taiwan’s seasonal climate, excellent healthcare system, and affordable cost of living make it an ideal location for both individuals and families. With a prime location in Southeast Asia, it’s also a gateway to travel, offering short flights to destinations like Japan, Hong Kong, Vietnam, and the Philippines.

Whether you’re looking for adventure, cultural enrichment, or a welcoming community, Taiwan provides the perfect environment for educators to thrive personally and professionally.

**Reports To:** Head of School

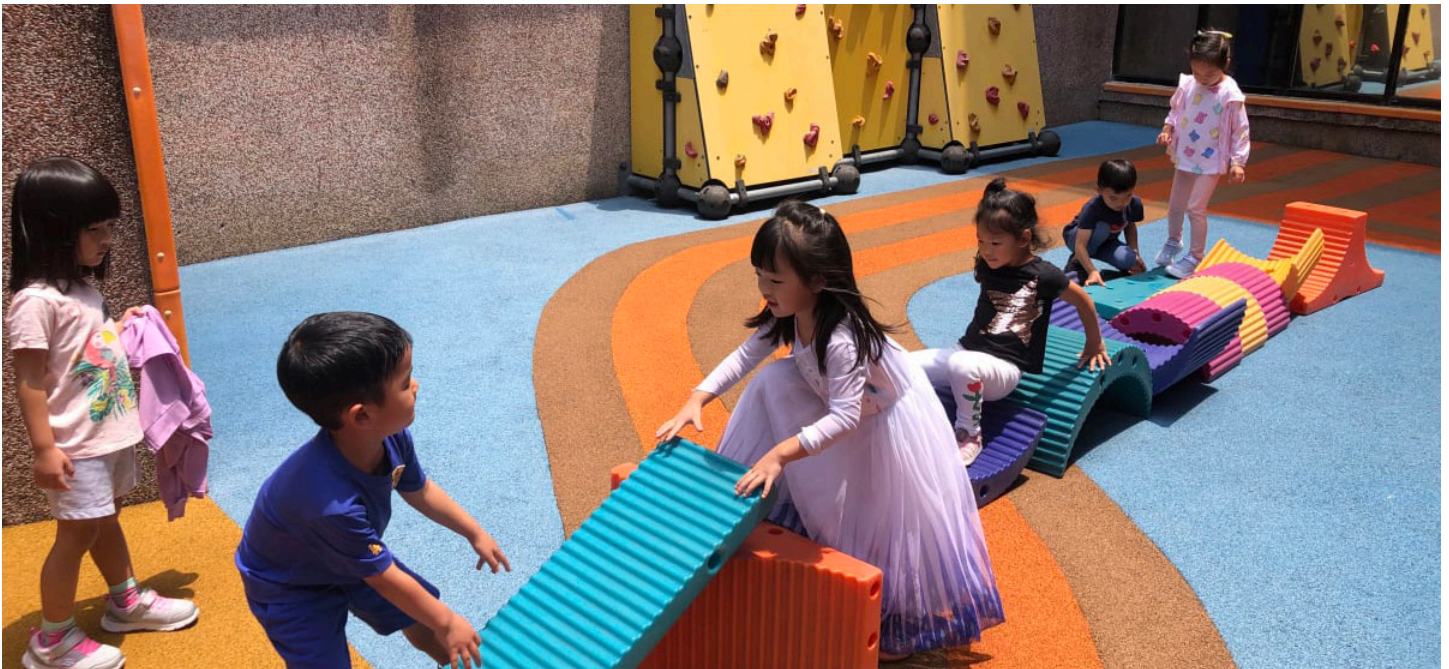
**Direct Reports:** Divisional Principals, Director of Teaching and Learning, Director of Student Support, Director of Belonging and Social Impact, Director of Educational Technology, and Director of Athletics

## Position Responsibilities

- In partnership with the Head of School, establishes, communicates, and inspires the educational vision of the school in alignment with the school’s mission, schoolwide learning outcomes, and core values.
- Oversees all aspects of the school’s educational program and leads the formation, implementation, and ongoing assessment of the school’s strategic plan and accreditation process, ensuring that each strategic objective is purposefully executed through manageable timelines, clear deliverables and metrics, while fostering a culture of accountability and progress.
- Provides strategic leadership and oversight for the academic, operational, and administrative functions of the Upper, Middle, and Lower Schools by supervising the Principals, ensuring alignment with the school’s mission and vision; mentors and supports divisional principals, fostering professional growth, effective leadership practices, and collaborative problem-solving to achieve divisional and institutional goals.
- Leads the Office of Learning, supervising the Directors of Teaching, Student Support, Belonging and Social Impact, and Educational Technology – helping guide the K-12 integration of various initiatives into a cohesive program that delivers on the learning outcomes; mentors and supports the Directors fostering professional growth, effective leadership practices and collaborative problems solving to achieve strategic goals.



- Partners with the Director of Teaching and learning ensuring all curricular practices (written, taught, and assessed) are innovative, evidence based, effective, and in alignment with delivering upon the school's mission, schoolwide learning outcomes, and strategic goals.
- Partners with Divisional Principals and Director of Teaching and Learning to foster a culture of professional growth and alignment of instructional practices to the school's mission and learning outcomes; manages the faculty evaluation and professional development programs.
- Serves as an exceptional instructional leader, driving innovation in teaching and learning, leading the professional development of faculty, managing external consultants, and ensuring alignment of all professional development activities with the school's strategic goals and mission.
- Collaborates with the Director of Student Support Services and ensures that comprehensive support systems are in place to meet the diverse academic, social, and emotional needs of all students.
- Supervises the Director of Educational Technology and ensures the integration of technology into the curriculum enhances teaching and learning across all grade levels.
- Nurtures the development of high-performing leadership teams where collaboration, diversity of thought, and a shared commitment to the school's mission and strategic objectives drive decision making.
- Assists in preparation of and oversees parts of the annual operating budget ensuring that fiscal resources are strategically aligned with the implementation of the strategic plan and are in support of the school's mission.
- Closely collaborates with the Advancement and Communications office to develop and implement communication strategies and stakeholder workshops to ensure timely and effective dissemination of schoolwide information to students, parents, faculty, and staff.
- Manages the community experience surveys (parents, students, faculty, and staff) and provides regular updates to the school community on strategic initiatives, school performance, and upcoming events.
- Assumes the full responsibilities of the Head of School in his absence, ensuring that the school's operations and strategic initiatives continue seamlessly.
- Performs other related tasks and assumes additional responsibilities as assigned by the Head of School, contributing to the overall success and strategic advancement of Taipei American School.



## Qualifications and Personal Attributes

Successful candidates will demonstrate most of the following qualifications and attributes:

- The ability to articulate vision and think strategically, lead collaborative decision-making, and manage the systems and processes necessary to implement strategy.
- Successful track record developing, implementing, and monitoring purposeful data-based actions to ensure mission alignment of all educational programs.
- A deep and technical understanding of curriculum, teaching and learning, and the ability to implement initiatives that focus on high academic standards, personal well-being, and service.
- Proven success in supporting the growth and development, of talented faculty, staff, and administration and holding them accountable to meet high standards.
- A visionary leader who can inspire faculty to evolve through close, collaborative relationships.
- An open, approachable, empathetic and responsive leadership style that genuinely invites and respects the perspectives and views of others and builds a culture of trust and inclusion.
- A superb communicator, both in writing and as a public speaker with the ability to listen and connect authentically and effectively multiple stakeholders in a large, complex community setting.
- Sophisticated emotional intelligence and cultural sensitivity to respectfully navigate diverse cultural and social situations.
- Deep self-awareness and a calm demeanor to navigate the complexities and ambiguities of managing change.
- The ability to be highly organized, yet also flexible and adaptable.
- A growth mindset, a good sense of humor, and a genuine passion for students and education.

### Required Education/Experience

- Five or more years of senior administrative experience in education.
- Master's Degree in related field (doctorate preferred).
- Experience in a large school setting.
- Advanced proficiency in relevant educational technology and administrative tools.

# Learn More

Click on the links below to learn more about Taipei American School.

[School Website](#)

[School Profile](#)



## To Apply

Interested and qualified candidates are invited to contact the consultants in confidence. Candidates will ultimately need to submit the following materials as separate PDF documents:

- A cover letter expressing their interest in this particular position;
- A current résumé;
- A statement of educational and leadership philosophy;
- A list of five professional references with name, relationship, phone number, and email address of each (references will not be contacted without the candidate's permission) to:

### **Deborah Welch**

Senior Consultant

deb.welch@carneysandoe.com